



Strategic Re-opening Plan

Christ the King Catholic School

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Christ the King School is committed to welcoming students and families back to a faith-filled and safe school community. This Strategic Plan will guide our decision-making for the 2020-2021 school year. Due to the fluidity of the pandemic, this will be a living document subject to revision. Governmental directives, Diocesan guidelines, and the experiences of our students may require amendment or modifications to this plan.

Safe arrival to school

- Teachers/staff will be responsible for arriving at school free from symptoms of illness. Upon arrival teachers/staff will have their temperatures taken by a touchless digital thermometer. Any teacher or staff member with a temperature of 100.4 F or greater will need to return home and remain home for the remainder of the school day. Teachers/staff will be allowed to return to school once they are at least 24 hours fever-free without the aid of fever reducing medication.
- Student drop off time will begin at 7:30am to help facilitate orderly arrival of students.
- Prior to departing for school, parents are required to fill out a daily health checklist provided by the school. If “yes” is answered to any of the questions, the student must stay home. If “no” is answered to all of the questions, students will need to hand it to the school personnel conducting their morning temperature check upon arrival to school.
 - Students will not be permitted into school without completed daily health checklist.
- Students who are demonstrating any symptoms of illness (cough, runny nose, fever, etc.) should not be brought to school.
- Students reporting to school must be fever-free without the use of fever reducing medications for at least 48 hours.
- Upon arrival at school, students will be dropped off through one of the two designated carlines, as detailed below. Parents will not be permitted to walk their students up to the school.

Designated carlines

Pre-School 3 through First Grade Students

- Enter the parking lot off of Route 7 (north of the elementary school building) and drive through the carline and exit onto Killington Ave after drop off.

Second grade through Middle School Students

- Enter the carline at Killington Ave parking lot and exit onto Killington Ave or through Jackson Ave.

Families that have students in the Early Education Program that have older students need to follow the carline designated for Pre-School 3 through first grade.

- Designated faculty will be positioned at both carlines. Prior to exiting their vehicles, the student(s) will give their daily health checklist to the faculty member and have their temperature taken via a touchless digital thermometer. Students who have a reading of less than 100.4 will be permitted to exit their vehicle, and will be expected to follow this procedure:

- When given the clearance by a faculty member, student(s) will put on their face coverings, gather their belongings, and promptly exit the vehicle and proceed to their classroom/homerooms following the designated path, while maintaining appropriate social distancing from others.
- Should a student exhibit a temperature of 100.4 F or greater, the student will need to return home for the day. Parents or guardians wishing to have a second confirmation reading taken will be directed to designated parking spots. After a period of time, a faculty member will take a second reading. If the second reading falls below 100.4 the student will be permitted into school. If the second reading continues to exhibit a fever for 100.4 F or greater, the student will not be permitted to school for the day.
- The school day starts at 8:00am with classroom instruction starting at 8:15am, if a student from any grade is late, parents/guardians must call the school from the Killington Avenue parking lot while they and the student(s) remain in their vehicle and a faculty member will come take the daily health checklist and take the student(s) temperature.
 - Students will not be permitted into school after 8:30am-the exception will be for medical/dental appointments.

Beginning the school day

- Students will begin each day in their classrooms or homerooms. Teachers will be responsible for welcoming students to their respective classrooms and ensuring that students are following the procedures established in this plan.
- Before entering the classroom students in the Early Education Program will wash their hands with soap and water.
- Upon entering the classroom, students in Kindergarten through eighth grade will be required to fully sanitize their hands using hand sanitizer containing at least 60% alcohol.
- Class learning will begin at 8:15am.
- Until further notice, morning announcements and school wide prayer will happen at 10:25am everyday.

Classroom design

- Designated desks and chairs will not be shared, unless or until the space has been appropriately sanitized.
- All classrooms will be set up to support social distancing between students as feasible.
- Each classroom will have hand sanitizer which will be utilized by each person entering the classroom, regardless of where they are arriving from.

Classroom policies

- Students in the Early Education Program will remain in their classroom throughout the day. PE and recess will follow the policies established in this plan.
- Kindergarten through fifth grade will remain in their classroom throughout the day. PE and recess will follow the policies established in this plan.
- Due to the learning resources available in specific classrooms (i.e. the science lab), Middle School students will continue to change classes while keeping proper social distancing, with sanitizing in between.
- On occasion classes may utilize outdoor learning designated areas.
- During times of movement, teachers will prop classroom doors open to minimize use of door handles.
- Students using the restroom will be required to thoroughly wash their hands with soap and water.
- Each time a student enters the classroom, they will be required to utilize hand sanitizer to thoroughly sanitize their hands.
- Students will be required to bring a refillable water bottle to school each day. The refillable bottle must have a cap/top that can be removed, allowing refills to occur without the drinking fountain fixture coming into contact with the cap/top that has been in contact with the students' mouths. Refillable water bottles may not contain straws or sprouts. Refillable water bottles must be clearly labeled with students' first and last name.
- Students will be required to wear a face covering throughout the day. Parents/Guardians must provide the teacher with an extra mask at the beginning of the year that will be

placed in students' own individually marked plastic bag in case face covering is forgotten or damaged.

- Teachers will support the best practices during time of movement in the classroom-maintaining distancing.
- Students and teachers shall not share supplies among students. Students will be required to purchase their own school supplies. A list has been provided by the students' teacher.
- For learning materials, supplies, and equipment that are shared among students (computers, PE equipment, toys, etc.) sanitizing processes, as described in this plan, shall be followed.
- Visitors, parents/guardians, or volunteers are NOT permitted in the classrooms.
- Classroom celebrations will be organized by teachers, funds will be used from class activity accounts.
- Students' birthdays will be celebrated by announcing them during morning announcements. Students may provide unopened, store bought treat(s) for the class. Needs to be approved by the classroom teacher before the day of celebration.

Tuition

In order to support our faculty/staff the school needs to continue paying salaries. In light of this, should in-person learning be suspended for any reason, including a COVID-19 outbreak, tuition will not be discounted or refunded.

Lunch

- Students will eat lunch in their classrooms or outside weather permitting.
- Prior to eating lunch, each student will have their temperature taken to ensure continued compliance with the school's 100.4 F threshold. Any student demonstrating a temperature of 100.4 F or greater will be immediately sent to the school's designated isolation sick room, as described in this plan.
- Students in the Early Education Program will wash their hands with soap and water prior to eating.
- Students in Kindergarten through eighth grade will sanitize hands with available hand sanitizer prior to eating.
- Students who purchase hot lunch will have their lunches delivered to the classroom.
- Students will keep food items inside lunch containers or on cafeteria trays in lieu of placing food on desk/table surfaces.
- Garbage cans will be placed at each end of the hallway on each floor to allow for proper and immediate disposal of all lunch related items.
- The design of classroom workspaces includes maximum allowable distancing, which should address any separation required for students with food allergies.

Recess

- Weather permitting, students will participate in recess daily.

- The Early Education Program will utilize their designated playground space, with sanitizing occurring between uses.
- Kindergarten through eighth grade will participate in recess during their scheduled time. Each grade will be assigned to a designated recess area. Students will be required to remain in their class' designated recess areas.
- Between recess sessions, playground equipment used by students will be disinfected.
- Each grade will have their own set of playground equipment (i.e. playground balls) that will be disinfected after each use.
- To minimize unnecessary student movement through the school, each faculty member will have their own bags equipped with ice packs and first aid kits so that faculty can attend to students with minor injuries.

Physical Education

- The physical well-being of students is important. As such, PE classes will be held as scheduled.
- The Early Education Program special schedule will be determined according to the Vermont State regulations.
- Locker rooms will not be available to students. Middle School students will be permitted to wear their PE uniforms to school on their scheduled PE days. Middle School students MUST purchase and wear the required school PE uniform.
- Students will be required to bring a full bottle of water, in their refillable bottle, to each PE class.
- In the event of inclement weather, PE will be held in the classroom.
- Any PE equipment used will be sanitized between classes.

Specials: Art & Library

- The Early Education Program special schedule will be determined according to the Vermont State regulations.
- Teachers will maintain the proper social distance from students during the class period, wearing a mask because of their exposure to multiple classes during the day.
- Upon entering the room, the teacher will wash/sanitize hands.
- Students will be required to have their own supplies needed for class.

Mass

- Weekly mass will continue to be every Friday starting at 8:30am. Only second grade through 8th grade will be attending mass at this time.
 - Pre-School 3 through first grade will use this time for in-classroom prayer.
- All students will be required to wear Traditional Uniforms regardless if they attend Mass or not.
- Parents/guardians/community members will not be permitted at school masses.
- Students will wear facing coverings while in mass, sanitize hands before entering the church, and will be seated following the church's distancing configuration.

Athletics

- At this time, Athletics will not be offered. Families will be notified of the plan for athletics at school when guidance from the state has been released.

Afternoon dismissal

- Students will be required to continue wearing their face coverings until they are in their parent/guardian's vehicle.
- Pre-School 3 through first grade will have dismissal from 2:15pm-2:45pm
 - Students will stay in their classrooms until parent/guardian arrives to pick them up. Teachers will be notified via walkie talkie when a parent/guardian arrives and students will be dismissed to them outside.
 - Students in the Early Education Program will be dismissed using the doors closest to Route 7
 - Students in Kindergarten and first grade will be dismissed using the main entrance
- Second grade through fifth grade will have dismissal from 2:30pm-3:00pm
 - Students will have designated spots outside where they will wait for the parent/guardian.
 - If the weather prohibits students from waiting outside, they will wait in their classrooms until parents/guardians arrive to pick them up. Teachers will be notified via walkie talkie when a parent/guardian arrives and students will be dismissed to them outside.
- Middle School will have dismissal from 2:50pm-3:00pm
 - Students will have designated spots on the church lawn where they will wait until the parent/guardian drives into the parking lot to pick them up.
 - **There will be no stopping on Killington Avenue to pick students up.**
 - If weather prohibits students from waiting outside, they will have designated spots located in the gym where they will wait until a parent/guardian arrives.
- Students who walk home will be required to leave the school grounds at their dismissal time.
- Students who attend the After School program will be dismissed to their designated locations at 3:00pm.
 - Students will have their temperature taken by a digital thermometer before entering their designated locations.
 - Parents/guardians must indicate whether their student will be attending the After School Program for that day on the daily health check form.
 - Parents/Guardians must come to the main entrance and a staff member will use a walkie talkie to let faculty know student(s) are ready to be picked up.
 - The school building will be closed at 5:15pm. All students must be picked up by this time.

Sanitizing & Cleaning

- The school will purchase and use appropriate products to clean and sanitize spaces on a daily basis.
- All bathrooms will be cleaned and sanitized throughout the day.
- Students will be required to wash their hands with soap and water following restroom use. Upon arrival back to the classroom, students will be required to sanitize their hands with hand sanitizer.
- Teachers will use appropriate products to clean/sanitize high touched classroom surfaces (door knobs, pencil sharpener, light switches etc.) throughout the day

Signage

Signs will be placed around the school to increase awareness about wearing masks, cleaning hands, traffic patterns, hand sanitizer stations, and physical distancing requirements

Managing illnesses & potential illnesses

- There are two offices, one located in the Middle School and one located in the main office that will be used as designated isolation spaces, that will have designated staff for supervision.
- Students showing any signs of illness will immediately be separated from other students.
- Teachers will notify the school nurse upon recognition of ill or potentially ill student.
- Students who are ill or potentially ill will report to one of the designated isolation sick rooms.
- Ill students or potentially ill students must continue to wear their face covering unless they are experiencing breathing difficulty.
- Faculty experiencing signs or symptoms of any illness are required to immediately report to the principal.
- School will follow existing policies on parent contact for ill or potentially ill students.
- Parents/guardians must arrive at school to pick up their student within 30 minutes of being notified.
- Any student who is absent for three consecutive days will need a doctors note for readmission.

Responses to cases of COVID-19

- In the event that a student or faculty member testing positive for COVID-19, Parents/Guardians/Faculty members must immediately report illness to administration. Due to the severity of cross contamination the entire school will go to remote learning for two weeks. Student/Faculty member with positive Covid test may return to school AFTER 72 hours have passed since recovery(no fever and improvement of respiratory

symptoms) AND 10 days have passed since symptoms have first appeared OR 2 negative Covid test given 24 hours apart

Parent/Teacher meetings & student support plan meetings

Meetings will be scheduled and hosted via electronic communications- Video conference, email, & by telephone. Please set up an appointment with the staff member with whom you need to meet.

Drills

- Lock Down- Remains unchanged from 2019-2020 plan
- Fire Drill- Procedure remains unchanged from 2019-2020 plan, additional distancing measures will be taken in assembly areas